RWJF AMFDP Guidelines for Requesting Open Access Reimbursement

AMFDP grantees with grants through RWJF may be reimbursed for open access fees. Please note that the maximum reimbursable amount per publication is $5000; however, fees usually average around $3000. Fees for a maximum of four publications per grant will be reimbursed. Grantees may apply for open access reimbursement within one year from the end date of the grant in question. In other words, right now this policy would apply to grants that ended on or after September 2021.

In order to process requests, we will need:

1. The grant ID number and the name of the RWJF program officer (Ayoola Carleton) or program office (Harold Amos Medical Faculty Development Program);
2. A copy of the article abstract;
3. Letter or email of acceptance of the article for publication from the journal or editor of the journal;
4. Where else the article has been submitted previously and the outcome;
5. Why the selected journal is the best venue for publication;
6. Who the target audience for this work is, and how the selected journal allows this audience to be reached;
7. How you plan to promote the article and its findings;
8. A copy of the paid invoice, as fees are not paid directly but rather are reimbursed; and
9. A W9 for you or your institution (depending on who paid for the open access fees).

Before July 1, 2023, this information should be sent to [openaccessreimbursement@rwjf.org](mailto:openaccessreimbursement@rwjf.org).

After July 1, 2023, it should be sent to the National Program Office at nardery@iu.edu.

For more information, please see RWJF’s [Policy for Open Access](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.rwjf.org%2Fen%2Fabout-rwjf%2Four-policies%2Fpolicy-for-open-access.html&data=05%7C01%7Cnardery%40iu.edu%7C10204441ebaa4ad0acce08da9ebb6876%7C1113be34aed14d00ab4bcdd02510be91%7C0%7C0%7C637996824990352180%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=AdH%2BHpuxAHwr8hAv95HVWJ%2FQPcGHc2KwTIFWj7V5g2I%3D&reserved=0).

At this point, this policy does not apply to grants through one of our partnerships: ASH-AMFDP, ASN-AMFDP, AHA-AMFDP, and AAA-AMFDP.